

CLSA Spring Board Meeting

Westmark Hotel, Fairbanks, Alaska

May 7, 2003

Call to Order:

The president, Carolyn Johnson called the meeting to order at 1:13 PM

Roll Call:

The following members were present: Kathleen Douglass, John Perry, Teresa Johnson, Mary Lashinski, Kim Ruechel, Sharlane Donaldson, Sheri Kulhanek, Carolyn Johnson, Lana Assyd, and Jean Krupa.

Announcements:

Motions are to be written and submitted to the secretary on CLSA motion forms.

Board and committee reports submitted by e-mail will be highlighted and discussed, those not e-mail submitted will be read aloud.

Minutes will not be read aloud. Corrections will be discussed.

Blank expense vouchers can be gotten from the president.

Minutes from Winter Meeting:

Copies of the Minutes were e-mailed to all board members. Those members not receiving e-mail copies were given hard copies to read. No corrections or additions were noted and the minutes were approved.

Treasurer's Report:

The treasurer, Lana Assyd, gave the following report:

Assets:	Cash and Bank Accounts
CLSA Checking account:	\$18,726.72
Savings account:	\$ 7,813.92
Money Market:	\$35,166.87
Total Assets:	\$61,707.51

We did not have to take money out of our account to cover expenses. There are still a lot of bills out that need to be paid. We have a letter from the IRS verifying that we are a non-profit organization. This letter will be kept by the treasurer and a copy will be attached to the minutes.

Board Reports:

A. President Elect : Sheri Kulhanek

Sheri attended the Region IX teleconference. One of the main points brought out was that although our renewal numbers were great (approx 98%) for the region, those numbers are based on last years enrollment. The prior year we lost almost 1/3 of our combined membership. We are holding steady with long-standing members but we are losing the 1 - 3 year members. Membership in our professional organization is our lifeline to each other and the events happening around the world concerning laboratory medicine. This trend of low membership is not just in ASCLS but in all professional organizations. We need to do a lot of promotion of our organization to get members interested and to stay interested.

B. Past-President: Sue Meyers

Not much is going on. Sue served as the secretary for the region IX meeting. The dues for ASCLS will be going up this year to offset some of the cost of doing business.

C. District Directors:

1. Arctic/Interior : Kim Ruechel

Kim helped Lana with the conference. Lab week was celebrated at Fairbanks Memorial with fun and games and the efforts of Mary Lashinski. Kim is still looking for a list of Arctic/Interior CLSA members that is user friendly.

2. Central Region: Colleen Marinucci

Nothing to report.

3. South Central Region: Jonathan Sewall

Nothing to report.

4. South Eastern Region: Rod Beers

Ron has worked to promote Clinical Laboratory Science through job shadowing and career day presentations locally. For National Medical Laboratory week, Ron engaged in public education of the field of Clinical Laboratory Science through local radio interviews and at the local health fair. He has encouraged members of Ketchikan General Hospital to participate in the state professional society and hope to get some new members and have secured 100% membership in CLSA of the Wrangell Medical Center Laboratory.

Region IX Director Report: Heidi Smith

The Region IX Spring Teleconference was held on March 28, 2003. Each regions president gave a report of the activities of there state. Two states submitted new bylaws.

Legislative Day had 83 ASCLS attendees.

National is looking for nominations for empty offices. The PAC Board of Trustees is almost empty.

The NWMLS fall symposium is scheduled for October 22-25 at the West Coast Olympia Hotel in Olympia Washington. The 2004 symposium will be at the Holiday Inn: Portland Airport October 19 - 24 2004.

ASCLS members can now access the membership information directly on line as well as make changes to their address and renew on line. New: States will be able to have their own web page on the national web page at no cost. Contact Elissa Passiment if there is interest in doing this.

The Senate has passed Resolution 1.8 to give \$2.8 billion to Budget Function 550. This money has not been allotted at this time. This money has been divided as follows: \$1.8 billion to NIH, \$600 million to CDC, and \$400 million to HRSA.

Committee Reports:

A. Membership: Mary Lashinski

As of April 6,2003 membership list sent from ASCLS we have 99 Alaska members. So far we have gotten 3 new members signed up along with the conference. Mary has sent a membership form and a letter to the most recent lapsed members stating what issues ASCLS is dealing with and encouraging them to renew there membership in the organization.

B. Professional/Public Relations: Sheri Kulhanek

Sheri continues to promote the laboratory profession in our community. She had opportunities to address local high school students about the career choices available in laboratory science.

Instead of a silent auction we will have several "raffle drawings" during the conference. All the proceeds will go to Alaska Children's Hospital at Providence.

C. Student Member: Ron Thiele

No report

D. UAA Representative: Heidi Mannion

The NAACLS site visit for the BSMT was April 23 and 24, 2003. We received positive feedback from the site visit and only had a few minor additions to make. The review panel meets in July and they make their recommendations to the Board which meets in September at that time they will decide whether or not they should accredit the program. The maximum accreditation for a new program is five years. All three site visitors sit on the review panel. Hopefully this will be to UAA's advantage.

The class of 2003 Cavia porcellus for Medical Technology consisted of 7 students, Medical Laboratory Technology, 2 students and phlebotomy, 8 students. All students were recognized at a pinning ceremony at UAA.

E. Education Coordinator/Web Master: Joe Walden

The 2003 spring conference information was posted on the CLSA website.

The CLSA conference in Fairbanks was promoted to all lab employees at FMH.

G. TAT: Carolyn Johnson

We are on track to get 4 publications out this year. Thank you, Sharlane Donaldson for proof reading and Alaska Scientific for printing and mailing the issues. The publication of the TAT will coincide with our officer year. The TAT was sent to ASCLS for the publication award. We received some very good feedback of what we were doing well and what we could do better to make the publication more attractive and reader friendly.

H. Awards: Alicia Morgan

No report

I. Historian: Alicia Morgan

No report.

J. National Medical Lab Week: Gloria Kragness

A display ad was created for the Tundra Drums and the Anchorage Daily News. The ads included photos of Clinical Lab Scientists from Bethel and Anchorage respectively. The ads were fairly expensive. UAA faculty celebrated NMLW with the students by having word contests, guessing contests, lab art contests and the like. An article about the lab week celebration will be written and submitted to the TAT and the national journal.

The SOP for NMLW needs to be reviewed and expanded to clarify the duties of the committee.

K. P.A.C.E: Pam Jett

Pam got PACE approval for all the workshops at the conference. No PACE stickers will be given out after the conference is over.

L. By-Laws: Shellie Smith

No report

M. Government Liaison: Catherine Price

No Report.

N. Conference Committee: Lana Assyd

Everyone has done a great job helping out. Thank you Theresa for Registration. We have compiled everything on disk and will pass them along to the next conference committee so that they can adapt things to their use and not have to begin from scratch. This will make it much easier for the next group. This year we sold CME by the hour to the people who work in Fairbanks so that more people would be able to come. We will see how it works and it might be something that we wish to continue. The program all came together and we have over 80 people registered. The cost of the conference is about \$7,000 and we expect to have a great time.

O. POL: John Perry

John intends to contact as many POL's as possible in the coming year to determine qualifications of staff, level of test complexity performed, accrediting agencies used, and educational needs. John is currently working on his COLA POL Directorship certification. John would like to know how many POL's are in the state. Carolyn Johnson will try to get that information to him.

Unfinished Business:

E-mail Vote Results

1. Name Change: Voted down by Board. Our name will stay CLSA.
2. Gold Nugget Award: Passed

Recipient of the award to be determined by the Board. Award to be given to individuals who have shown outstanding support for CLSA.

New Business:

A. Web site through ASCLS:

Do we want to do this? We will pass the information along to Joe Walden our Web Master for his input. We do not have to pay if we go along with ASCLS.

B. Gold Nugget Award:

A motion was made by Carolyn Johnson “To give Del Saylor and Alaska Scientific the Gold Nugget Award.” Motion seconded by Jean Krupa. Motion Passed.

A motion was made by Lana Assyd “that an SOP be developed for the “Gold Nugget Award” for recognizing and individual that has shown significant, continual and/or outstanding support for CLSA and it’s endeavors.” Motion seconded by Sheri Kuhanek. Motion Passed.

C. Attendees to the 2003 National Meeting in Philadelphia, July 22-26

President, Past President, President Elect, Student member, and a member at large or the President Elect.

D. 03-04 BOD positions to be filled, nominations:

1. President-Elect:

Mary Lashinski ?& Jim Attwell?

2. Secretary:

Sue Myers, Jean Krupa

3. Central Board Member:

???

4. South Central Board member:

Judy Johnson?

5. Two members at-large for nominations committee

?????

We will approach the people who are listed to see if they will be willing to run for the office. We will open the nominations to the general membership at the general meeting on Saturday May 10.

E. CMN:

Sheri Kulhanek volunteered as Professional/public relations committee chair to be in charge of the CMN fund-raiser for the conference. This will take it away from the hospitality committee.

F. Mentorship:

To ensure that there is a smooth transition when board members change, the former member will help the new member as much as they can and will pass all the information and supplies necessary for them to do their job. This has not always been done in the past and new members are coming in cold with no help. It was suggested that this be added to the SOP for each position.

G. Cards for Students:

Jean will buy cards for the new student grads and the board will sign them to recognize their accomplishment.

General meeting agenda

Carolyn set the agenda items for the general meeting. The awards will be interspersed with the meeting business.

President's report:

Carolyn would like to develop a system within CLSA to help develop active membership participation.

Carolyn participated in the IX region Telephone Conference and learned about the ASCLS web site at no cost to CLSA. The National membership is holding steady but we are still on the edge, we need to get more members. The NW Laboratory Symposium will be October 19 -24, 2004 in Portland OR.

Carolyn has gotten all the awards to ASCLS with the exception of Member of the Year, this information was late getting back and missed the deadline.

The 2004 conference will be held in Anchorage. Carolyn would like any one who is interested in helping with the conference to let her know.

Adjournment:

A motion was made and seconded to adjourn the meeting at 4:30 PM

Respectively submitted:

Kathleen Douglass, secretary CLSA