

CLINICAL LABORATORY SCIENTISTS OF ALASKA

Minutes of the spring meeting

April 26, 2000

The meeting was held at the Westin Alyeska Prince Hotel, Alyeska resort, Alaska. Jean Krupa, president of CLSA, opened the meeting.

Members present:

Sue Myers, Kathleen Douglass, Sharlane Donaldson, Carolyn Johnson, Mary Lashinski

Jean Krupa, Kim Domke, Cathy Price, Lana Assyd, Rose Tanaka, and Karen Bennett ,ASCLS Region IX director.

Announcements:

New motions are to be written and e-mailed/faxed/or mailed to the secretary immediately after the meeting. Jean will present the plaque from CMN.

Member of the year, Key Members and Omicron Sigma's were announced and will be recognized at the regular business meeting on April 29,2000.

Approval of interim board meeting minutes:

The interim board meeting minutes from February 19,2000 were read and approved as corrected for spelling and the omission of Mary Lashinski in the members present.

A motion was made by Cathy Price to accept the minutes as corrected and seconded by Lana Assyd. Motion carried.

Treasures Report:

The treasures report was a two-part report:

Current Balances: Checking = \$6,157.64 , Savings = \$7,376.57

Money Market = \$32,179.40 Total = \$45,713.61

Total Expenses 7/1/99 through 4/25/00 = \$7,742.88

Total income-expenses = \$465.06

Uncleared Transactions up to 4/25/00 = \$981.95

(see attached report for more detail)

We are at 50% of our budget at this time and will probably make up for it at national.

The format of the treasurer's report was discussed and all agreed that the format was acceptable.

An external audit will need to be performed according to CLSA by-laws. Discussion ensued regarding the type of audit to be performed Cathy Price made a motion that

"The organization have a process Treasurers audit completed by the fall 2000 board meeting." Carolyn Johnson seconded motion. The motion carried.

Carolyn Johns moved to accept the treasurer's report; Cathy Price seconded, the motion carried.

Board Reports:

President elect/convention – Kim Domke

Convention attendance numbers were discussed.

CLSA officer reception will be Saturday after the general meeting

Conference 2001 will be April 26 – 28, 2001 at The Alyeska Prince Hotel.

Past President – Pam Jett

Recommending that the convention be moved to Anchorage in the year 2001. We may be missing many people who cannot take whole days to drive the distance for seminars. We might pick up more people from Elmendorf and the local hospitals who will be able to attend half-day sessions.

Region director reports:

Arctic/Interior: Mary Lashinski

Mary sent out letters to all current members in the district asking for nominees, reminding them of the convention and that the district has money that they can apply for. Mary did not get many responses and no letters were returned. Mary thanked Joey Walden for his help with mailing labels and, Karen Cairns for the booklets she put together.

Central Region: Carolyn Johnson

Carolyn is working to help defray convention costs to MLT students form UAA by telling them about the scholarship funding for CE that is available through CLSA and what is required for them to receive this funding.

South Central Region: Sue Myers

Sue has accepted the nomination for president elect for the year 2000-2001. Sue has contacted a few south central members to determine if they would be interested in completing her 3-year term as district director. It looks as if Jonathon Sewall might be interested in the position, but wanted some clarification on the duties. Sue would like to see another form of fund raising for the children's miracle network.

South Eastern Region: Cathy Price

Cathy sent a letter to all the southeast members of CSLA informing them that there were limited funds available to help off set expenses if they attended the conference in April.

Committee Reports:

Membership: Karen Cairns

Karen's goal is to increase membership and to encourage current members to act as recruiters and promoters of ASCLS/CLSA. Karen will be sending out a mailing in the next two months to prospective members. The mailing will be to solicit membership to our organization. She will also be conducting a survey of young members to see if they have reasons why an organization such as ours has trouble getting that age group of career oriented individuals. Karen has prepared a manual for our members that includes pertinent organizational information of use to all members.

Karen has sent out letters to lapsed members in hopes that the reminder will encourage their reinstatement.

Education Coordinator/Web master: Joey Walden

No Report at this time.

Turn Around Times; Jean Krupa

Carolyn Johnson has offered to take over the Turn Around Times from Jean Krupa. Jean has done an outstanding job of keeping the publication going. Alaska Scientific, Inc. will still help with the publication.

Nominations and Elections: Pam Jett, Rose Tanaka, and Sharlane Donaldson

They are trying to get together a slate of officers and committee members for the election year 2000 – 2001. They are putting together a "ballot" for CLSA members. Ballots will be mailed to members who could not attend the convention. Elections will be held at the General meeting April 28,2000. It was suggested that the call for nominations be published in the last quarterly newsletter and a brief synopsis of each nominated candidate be published in the newsletter just prior to the spring conference.

PACE: Judy Bryan

No report at this time.

Awards/Historian/NMLW: Alicia Morgan

Awards: The plaques and certificates will be ready for the annual conference. Historian: Items are being collected and stored. NMLW; Promotional information from the ASCLS web site was excellent. Packets were sent to our current membership. Proclamations were received from four city mayors, the governor and the state legislature. One article appeared in the Peninsula Clarion newspaper.

Bylaws: Shelly Smith

The Standard Operating Procedure's (SOP's) have been updated to accommodate new procedures for nominations and elections. SOP's have been updated to reflect new guidelines governing how district board directors may spend their education money budgeted to their district. SOP's Have Not been updated to accommodate retaining treasurer for additional year, recommend we change the leadership handbook instead. No word from ASCLS on the review of our by laws and SOP's.

UAA-MLT Representative: David Pierce

No report at this time

Student Representative: Sheri Kulhanek

No report at this time

Region IX Director: Karen Bennett

The ASCLS Board of Directors met March 18 in Arlington, Virginia. The meeting was preceded by "Planning day" and followed by the Legislative Symposium. Discussions centered around the future of organizations and the conditions that professional associations are wrestling with in today's world. The last membership renewal cycle saw the loss of an additional 2,900 members with the current membership at 10,790. To remain viable, ASCLS must maintain a stable base of 13,00 members. The 00/01 is pivotal for our continuation. A telephone-marketing firm conducted a poll of lapsed professional 1 members. If half of the people that indicated they would rejoin do, we will realize small net membership revenue.

The legislative Symposium was held March 20 – 21 with 70 state representatives in attendance. The first day was presentations and overviews of the legislative and regulatory issues. The review began with the overview covering the FY2001 Medicare Budget, Patient Safety and Bill of rights and the CLIA update. The afternoon was spent on how to meet and communicate your message effectively when visiting on "the hill". "Talking Point" on the three issues for discussion and making a difference with our messages were part of the preparation for the visit to congress. The Government Affairs committee prepare "Leave Behind" papers covering the issues that were felt to be pertinent during our visits. The topics this year were: The continued reductions in Medicare Reimbursement; the patient rights legislation that was in conference committee; and the ASCLS press release on the IOM patient safety study and the correlation between certified individuals and good medical practice.

President report: Jean Krupa

Region IX interim BOD teleconference, April 1,1999

Reimbursement from NWMLS in November still not settled with region IX. We are not the only organization facing loss of members ASCLS is working on partnerships at national Meetings with other organizations, i.e. AMT in 2003. Karen Bennett commended Alicia Morgan for the NMLW mailings.

State Level:

Sue Myers has officially stepped up and agreed to run for president-elect. We still have vacant committee positions to fill. Kim has done a terrific job along with her committee of putting on a wonderful conference. The UAA/MLT students will be helping again this year with the CMN silent auction.

Nominees for the key members have been selected: Alicia Morgan, Sue Meyers, and Sherie Kulhanek. Volunteers of the year are Kim Domke and Sue Myers. The member of the year 2000 is Sue Myers. This will qualify Sue as our nominee as 2001 ASCLS member of the year. Omicron sigma, National: Sheri Kulhanek

Regional: Jean Krupa Kim Domke, Pam Jett, and Lana Assyd.

State: Kathleen Douglass, Karen Cairns, Alicia Morgan, Sue Myers, Joey Walden, Judy Bryan, Rose Tanaka, Sharlene Donaldson.

CLAS delegates to the Annual ASCLS meeting in San Francisco so far are Kim Domke, Sue Myers, Sheri Kulhanek, and Jean Krupa.

Old Business:

Treasurer's term:

A motion was made by Lanna Assyd to change leadership manual to read " Term of office: The treasurer shall be elected for a term of two years and may be nominated for subsequent terms at the discretion of the board." Carolyn Johnson seconded motion. Motion carried.

Definition of a "student"

A motion was made by Kim Domke to define a student as "any person who is engaged in a recognized program leading to a degree in Medical Technology (Clinical Laboratory Science) or one who is in a recognized Medical Laboratory Training program." Motion seconded by Cathy Price.

Motion Carried.

New Business:

CMN Fund Raiser: Kim will appoint a person to be in charge of the fundraiser.

ASCLS by-laws & Standard operating Procedures: Each board member should have a copy and place in your leadership handbook.

CLSA standard operating procedures: Each board member should have a copy of the revised April 4,2000 copy of the SOP's to put in your leadership handbook.

Thank you's: Jean Thanked every one for their hard work and support during her term as president of ASCLS.

Adjournment:

A motion was made by Lana Assyd and seconded by Mary Lashinski to adjourn the Spring Board meeting. Motion carried meeting adjourned at 5: 00 PM

Respectively submitted,

Kathleen Douglass, secretary